

# NATIVITY CATHEDRAL

## CATHEDRAL CHURCH OF THE NATIVITY

### VESTRY MINUTES

Date: 3/21/2017

Attending:

Richard Sause	X	Tori Aitchison		Werner Reinartz	
Karen Boksan	X	Susan Sartaretto	X	Joe Hafich	
Annalisa Kelly-Cavotta	X	Kyle Cole	X	Harry Johnston	
Don Appleton	X	Mary Mulder	X	Meg Seltzer	X

Clergy: Tony Pompa

\*\*\*Tony emailed the Vestry on Tuesday, 2/28/2017 to confirm and elect our officers.

Sr. Warden-Richard Sause (Your aye would be a confirmation under the new canon)

Jr. Warden---Karen Boksan (Your aye would be an election under the new canon)

Treasurer---Don Appleton (An aye would elect Don)

Clerk---Annalisa Kelly-Cavotta (An Aye would elect her)

A response of Aye was received by all members for all officers.

Richard called the meeting to order at 7:05pm.

Spiritual Practice: Mary shared a Lenten Devotional prayer and we sang the first two verses of Hymn 645

Mission Focus: Affordable Housing

Diane Elliott from New Bethany Ministries and Community leaders from the Lehigh Valley met a few weeks ago to discuss affordable housing and its impact on homelessness across the region. Tony and Meg attended the meeting and shared a PowerPoint with us.

Approval of minutes: Don made a motion to approve the February 2017 minutes, as amended. Mary seconded the motion. The motion was unanimously approved.

***Changes to the February minutes: Mission Focus – change profit to income and Snippets – change profit to income***

Campus Plan Initiative: Richard made a presentation to the Vestry at the last meeting and Dick Guyer summarized it for the Annual Meeting. Richard will work on Landscape Architect proposal and email it to the Vestry.

We discussed the following Ministry Focus: Health and Wellness, Pilgrim Site and Children and Youth ministry. We can revisit with the congregation to get others involved in one of these ministries.

**Children and youth ministry** – Don was asked to help with the Fountain Hill school -- Mentoring program with kids for 30 minutes – child and mentor. Don will assist with this initiative.

**Health and Wellness** – Healing Ministry – order of St. Luke, Tai Chi, and Healing Oils. Tony will lead this ministry.

**Pilgrim Site** – Mary has interest in this ministry. This needs physical space. Used for retreat, youth pilgrimage – a place where you can house and shower, artist and residency. What would it look like if this were a pilgrim center?

**Tracy: Please keep these ministries on the agenda as separate items for the next few weeks**

Finance report: Motion to accept and file financial report for audit by Don, seconded by Karen.

Recommendations to Vestry

1. Approve policy concerning standard treatment of unrestricted gifts
2. Approve disposition of fund balances to fully fund Escrow Account for additional 2017 Acceptance
3. Approve recommended disposition of SA 3875 Birnbaum Estate Trust Gift

Don made the motion to approve these recommendations. Annalisa moved to motion and Richard seconded it – **Amending motion to 10% to TMF, 30% to Capital Endowment Fund, and 10% to DIT account #134. Motion was unanimously approved.**

Don made the motion for #2 and Karen seconded.

Don made the motion for #3 and Meg seconded. Motion was unanimously approved – **change Capital Endowment Fund to \$1500**

Property report: Chapel is almost finished. Electrician made some repairs. Altar will be made smaller and refinished. Celtic Cross is being placed on slate and hung above the altar. The remodel is being funded through some memorials.

HVAC pipe replacement – We have had problems with the pipe carrying hot/cold water to the Cathedral (passing under the lower lot near the slype). Lee Snyder is working on a cost-effective approach for replacing the 200 feet of pipe. The cost for purchasing the pipe material will be about \$4200. Costs for installation will be determined.

Karen made the motion to approve the pipe purchase and Don seconded. Money will be decided by Finance committee.

Roof Repairs –Wilson Slate Roofing made the bid to repair the deanery and cathedral roof. Susan made the motion to make the emergency roof repairs. Don seconded the motion. The motion was unanimously approved.

Stewardship report:

Nominating report:

Budget report:

Personnel report:

Tony reviewed the housing resolutions for clergy. Richard made the motion to pass this resolution and Kyle seconded. The motion was unanimously approved.

Old Business:

Sign Update –

- Don presented feedback from other churches across the country using digital signage
- Don met with the Property committee, sign vendor and had a demo in the parking lot from Watchfire Sign Co.
- Also met with Christine Ussler – Historical Society
- Don will reach out to the 3 vendors for bids

Snippets:

- Conversation about Affordable Housing
- Made decisions on property upkeep repair
- Established procedure for usage of memorial gifts for endowment
- Update on signage

Meeting adjourned at 9:35pm

Motion by Kyle, seconded by Meg

Next meeting: Tuesday, April 18, 2017

- Chaplain – Joe Hafich
- Dinner Host – Karen Boksan

Respectfully submitted,

Annalisa Kelly-Cavotta  
Vestry Clerk